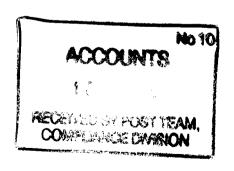
CHARITY REGISTRATION NO. 801729

# FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2007



#### **REPORT OF THE DIRECTORS OF**

# **INFORMATION NETWORK FOCUS ON RELIGIOUS MOVEMENTS**

The Directors, who are the Trustees of the Charity, present their report for the year ended the 31st December 2007.

#### **ADMINISTRATIVE AND LEGAL MATTERS**

The Company is incorporated in England and Wales as a company limited by guarantee under the Companies Acts (Registration No. 2346855) and operates under the name INFORM. Its registered office is:

Houghton Street London WC2A 2AE

The following were Directors of the Company during the year ended 31st December 2007

Professor Eileen Barker
Professor David Bartholomew
Professor James Beckford
Professor J.D.Y. Peel
The Reverend Paul Hendricks
The Reverend Dr Philip Knights
The Reverend Andrew Maguire
Very Reverend Colin Slee
Dr. Robert Towler
The Reverend Alan Walker
Sir John Allison
Professor Mary Kaldor
Dr. Damian Thompson
Dr Marat Shterin

#### TRUSTEE RECRUITMENT AND APPOINTMENT PROCEDURES

Five trustees of the charity are nominated, one each by the Archbishop of Canterbury, the British Association for Counselling, the British Sociological Association Sociology of Religion Study Group, The Free Churches Group and the Westminster Roman Catholic Diocese. Up to ten additional trustees are appointed by agreement of the current trustees. Areas of skill, expertise, recognition or diversity which may be beneficial to the operation of the charity are identified through a process of discussion among the trustees, and recommendation by specialist networks. When the current trustees are satisfied that a potential trustee is suitable for appointment, an invitation to join is issued. All trustees agree to promote the Charity's objectives and to conduct its business in accordance with the Charity Commission's guidelines.

The Company has obtained charitable status and is registered with the Charity Commission (Registration No. 801729). It is exempt from Corporation Tax afforded by Section 505(1) Income and Corporation Taxes Act 1988.

# **REPORT OF THE DIRECTORS OF**

# INFORMATION NETWORK FOCUS ON RELIGIOUS MOVEMENTS

#### (CONTINUED)

#### **PROFESSIONAL ADVISORS**

**Bankers:** 

National Westminster Aldwych Branch Connaught House 65 Aldwych London WC23 4EG **Auditors:** 

Knox Cropper Chartered Accountants 8/9 Well Court London EC4M 9DN

#### **OBJECTS**

To advance public knowledge and understanding by the promotion of study and research into religions and those movements commonly known as new religious movements concerned with the exploration of spiritual life or philosophies and the dissemination of the useful results of such study and research to the public.

# **REVIEW OF ACTIVITIES AND ACHIEVEMENTS DURING THE YEAR**

During the year the charity continued its work of providing accurate and balanced information to the general public, media, police, UK government and many others. Furthermore, the charity organised seminars, produced leaflets, and continued to develop its information database.

#### **FINANCIAL REVIEW**

Total income increased by 25% to £134,172. Expenditure increased by 21% to £97,648 resulting in net incoming resources of £36,524. The grants and donations received during the year together with promised future support have ensured that the charity has the resources to continue as a going concern.

#### **RESERVES**

The level of unrestricted reserves, which at the year end amounted to £147,777 is necessary to enable the charity to continue to operate during those periods when donation income significantly decreases. The charity is dependent upon a small number of large donations from regular donors whose ongoing support cannot be guaranteed.

#### **RISK**

The trustees review the risks that the charity is exposed to on an ongoing basis and take steps to mitigate those risks as appropriate.

#### **REPORT OF THE DIRECTORS OF**

# INFORMATION NETWORK FOCUS ON RELIGIOUS MOVEMENTS

#### (CONTINUED)

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the Directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the surplus or deficit of the Charity for that period. In preparing those financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue its activities.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with recommended practice. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Directors confirm that they have taken appropriate steps to make themselves aware of any relevant audit information and to establish that the auditors are aware of such information. As far as the Trustees are aware, there is no relevant audit information which has not been disclosed to the auditors.

BY ORDER OF THE BOARD

# INDEPENDENT AUDITORS' REPORT TO INFORMATION NETWORK FOCUS ON RELIGIOUS MOVEMENTS

We have audited the financial statements for the year ended 31<sup>st</sup> December 2007 which comprise the Statement of Financial Activities, the Balance Sheet and related notes. These financial statements have been prepared under the historical cost convention and the accounting policies set out therein.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report or for the opinion we have formed.

#### RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described in the Directors Report, the Directors are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

It is our responsibility to audit those statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985 and whether the information in the Directors Report is consistent with the financial statements. We also report to you if, the Company has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the Company is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

#### **BASIS OF OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### **OPINION**

In our opinion

- the financial statements give a true and fair view of the Company's affairs as at 31st December 2007 and of its incoming resources and resources expended for the year then ended and have been properly prepared in accordance with the Companies Act 1985.
- the information given in the directors report is consistent with the financial statements.

Knox Cropper 8/9 Well Court London, EC4M 9DN

Chartered Accountants
Registered Auditors

# STATEMENT OF FINANCIAL ACTIVITIES (INCOME AND EXPENDITURE ACCOUNT)

# **FOR THE YEAR ENDED 31ST DECEMBER 2007**

	Notes	2007			2006
		£ Unrestricted	£ Restricted	£ Total	£
INCOMING RESOURCES FROM GENERATED FUNDS					
Voluntary Income Grants and Donations	2	116,150	-	116,150	99,715
Investment Income		7,296	-	7,296	4,063
INCOMING RESOURCES FROM CHARITABLE ACTIVITIES					
Conferences and Publications		8,736	-	8,736	4,011
Other income		1,990	-	1,990	-
TOTAL INCOMING RESOURCES		£134,172	£ -	£134,172	£107,789
RESOURCES EXPENDED Costs of Generating Funds					
Fundraising and Publicity	3	3,488	-	3,488	3,757
<b>Charitable Activities</b> Helpline	4	24 202		24 202	20 520
Research		24,393 46,696	-	24,393	20,538
Conferences, Seminars & Publications		46,686 20,572	-	46,686	32,329
Comercines, Seminars & Fublications		91,651	<del>-</del>	20,572	21,893
		91,051	-	91,651	74,760
Governance	5	2,509	-	2,509	2,448
TOTAL RESOURCES EXPENDED		£97,648	£ -	£97,648	£80,965
NET INCOMING/(OUTGOING) RESOURCES	13	36,524	-	36,524	26,824
FUND BALANCE BROUGHT FORWARD		111,253	-	111,253	84,429
FUND BALANCES CARRIED					
FORWARD		£147,777	£ -	£147,777	£111,253

None of the Company's activities were acquired or discontinued during the above period.

All recognised gains and losses are disclosed in the statement of Financial Activities.

# **BALANCE SHEET**

# **AS AT 31ST DECEMBER 2007**

	Notes	<b>2007</b> £ £		<b>2006</b> £ £	
FIXED ASSETS		£	£	£	£
Tangible Assets	8		5,983		3,027
CURRENT ASSETS					
Stock Debtors Cash at Bank and on Deposit  CREDITORS: Amounts falling due within one year  NET CURRENT ASSETS TOTAL ASSETS LESS CURRENT LIABILITIES	9 10 11	642 6,274 138,478 145,394 (3,600)	141,794 £147,777	623 3,523 108,450 112,596 (4,370)	108,226 £111,253
Represented by					
RESERVES					
General Reserve	13		£147,777		111,253 £111,253

Approved on

by:

John Rogun

# **FINANCIAL STATEMENTS**

# **FOR THE YEAR ENDED 31ST DECEMBER 2007**

#### 1. ACCOUNTING POLICIES

- (a) The accounts have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Accounting Practice for Charities.
- (b) Depreciation is provided on office equipment on a straight line basis over its useful economic life of four years.
- (c) Stock is valued at the lower of cost and net realisable value.
- (d) Grants are accounted for in the Statement of Financial Activities in the year in which they are receivable, unless they are clearly specified as relating to future years, in which case they are carried forward as deferred income.
- (e) Salaries and those other costs which do not relate to a specific activity are allocated to the charity's various activities based on an estimate of the staff time spent on the activity.
- (f) Under Financial Reporting Standard No. 1, the Company is not required to produce a Cash Flow Statement.

#### 2. GRANTS AND DONATIONS

	200	17	2006		
	Unrestricted £	Restricted $\underline{\mathfrak{f}}$	Unrestricted f	<b>Restricted</b>	
Department for Communities and		_	_	_	
Local Government	100,000	-	82,500	-	
Methodist Church	5,000	-	5,000	-	
Church of England	10,000	-	10,000	-	
Archbishop of Canterbury	1,000	-	1,000	-	
Others	150	-	1,215		
	£116,150	<u>£</u> -	£99,715	£ -	

2007

2006

# **INFORMATION NETWORK FOCUS ON RELIGIOUS MOVEMENTS**

# **FINANCIAL STATEMENTS**

# **FOR THE YEAR ENDED 31ST DECEMBER 2007**

3.	COST OF GENERATING FUNDS:			£	£
	Fundraising and Publicity: Direct Costs			2,973	3,050
	: Support Costs			515	707
				£3,488	£3,757
			•		
4	CHARITABLE ACTIVITIES				
			2007		2006
		Direct Costs	Support Costs	Total	Total
		£	£	£	£
	Helpline	20,789	3,604	24,393	20,538
	Research	39,791	6,895	46,686	32,329
	Conferences, Seminars & Publications	17,091	3,481	20,572	21,893
	,	£77,671	£13,980	£91,651	£74,760
				2007	2006
5	GOVERNANCE			£	£
	Audit Fee			2,139	1,987
	Support Costs			370	461
				£2,509	£2,448
6	Support Costs			2007	2006
	••			£	£
	Salaries			11,149	10,943
	Rent and Rates			1,986	2,333
	Office Costs			1,513	1,572
	Other Costs			217	394
				£14,865	£15,242

Support costs are allocated to Fundraising and Publicity, Charitable Activities, and Governance based on staff time.

# **FINANCIAL STATEMENTS**

# **FOR THE YEAR ENDED 31ST DECEMBER 2007**

## 7. INFORMATION REGARDING EMPLOYEES AND DIRECTORS

The average number of employees during the year was:	<b>2007</b> No.	<b>2006</b> No.
Direct Charitable Management and Administration	4 1 5	3 1 4
Staff Costs comprise:	£	£
Wages and Salaries (gross) Social Security	63,888 	49,145 4,004 £53,149

No employee earned greater than £60,000 per annum.

No Director received any remuneration from the Company during the year. Expenses of £554 (2006: £393), representing expenses incurred in attending meetings and purchasing literature, were reimbursed to two Directors.

# 8. FIXED ASSETS

	Equipment £
<b>Cost:</b> At 1 <sup>st</sup> January 2007 Additions	35,970 5,352
At 31 <sup>st</sup> December 2007	£41,322
<b>Depreciation:</b> At 1 <sup>st</sup> January 2007 Charge for the period	32,943 396
At 31 <sup>st</sup> December 2007	£35,339
Net Book Value: 31 <sup>st</sup> December 2007	5,983
31 <sup>st</sup> December 2006	£3,027

# **FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST DECEMBER 2007**

		<b>2007</b> £	<b>2006</b> £
9.	STOCK	Ł	£
	Books and Goods Held for Resale	£642	£623
10.	DEBTORS		
	Prepayments	6,274	3,523
	Other Debtors	£6,274	£3,523
11.	CASH AT BANK AND ON DEPOSIT		
	COIF Charities Deposit Fund	126,779	106,905
	Other	11,699 £138,478	1,545 £108,450
12.	CREDITORS: Amounts falling due within one year		
	Accrued Expenses	3,600	4,370
		£3,600	£4,370
40			
13.	GENERAL RESERVE Balance Brought Forward	111,253	84,429
	Net Movement for the year	36,524	26,824
	Balance Carried Forward	£147,777	£111,253

# 14. TAXATION

As a registered Charity, INFORM is entitled to exemption from tax in accordance and on compliance with the provisions of Section 505 of the Income and Corporation Taxes Act 1988.

## 15. GOING CONCERN

The Charity is dependent upon a small number of large donations from regular donors whose ongoing support cannot be guaranteed. The grants and donations received during the year together with promised future support and the level of unrestricted reserves have ensured that the charity has resources to continue as a going concern.